

WARBOYS PARISH COUNCIL

Notice of Meeting

Notice is hereby given that the under-mentioned meeting will be held at the **Parish Centre, Warboys** on Monday, 2nd November 2020 at **7.00 p.m.** and I trust that it will be convenient for you to attend.

R. Reeves,
Clerk to the Parish Council.

Those attending are asked to maintain social distancing and wear a suitable face covering in the Hall in accordance with current Government guidance. Attendees who have downloaded the NHS Test and Trace app can register by using the NHS QR poster located at various points in the premises.

ALLOTMENTS COMMITTEE

Apologies for absence

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Committee for the remainder of the municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Committee for the remainder of the municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Committee held on 16th March 2020 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item and to consider any applications from Members for dispensation to speak and/or vote on any item. *(See note below)*

5. MATTERS ARISING

To consider any matters arising from the meeting of the Committee held on 16th March 2020.

6. ALLOTMENTS LIAISON GROUP

To appoint three Members to attend the half yearly liaison group meetings with representatives of the Allotments Association.

7. ALLOTMENTS LIAISON

To consider a report by the Clerk summarising the matters considered at a liaison meeting with the Allotments Association representatives on 15th October 2020 (copy attached).

8. TENANCY AGREEMENT

To consider amendments to the tenancy agreement arising from the information contained in the report of the meeting with the Association's representatives. An agreement showing suggested amendments is attached with the words to be deleted shown by strikethrough and the new words shown in red (copy attached).

9. BUDGET - 2021/2022

To consider a report by the Clerk on the budget and level of rents for 2021/22 for allotment purposes (copy attached).

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.)